

## CERTIFICATION WAIVER POLICY

Certifications Fees have been created as a fund which is granted to support exchange and expertise between venues and organisers. They are applicable to all candidates and only under certain proved cases an exceptional reduction in fees might be considered.

### **Policy Statement**

EDE organisers who are not in position to submit the certification fee of £200 or £100 for re-certification can apply for a reduction in the contribution.

Requests for a reduction in fees are considered on a case-by-case basis, as per the criteria shown in the form. Requests for a reduction in fees are documented and decided before the certification process by the certification team. The reduction is applied for one term only. Organisers who need must re-apply for fee reduction each time they run a programme.

### **Procedure for a Request in the Reduction of Fees**

Submit the request to the EDE Certification Coordinator with the following documentation:

- a. Waiver form ([download here](#))
- b. Budget with income and expenditure lines (including expected income from participants and other financial sources)

Once the request is considered, the Certification Coordinator will inform you of the outcome.

Certification or re-certification is considered and communicated.

If you or your organisation is interested in applying for an EDE Certification Fee Reduction, please contact our EDE Certification Coordinator directly: [certifications@gaiiaeducation.org](mailto:certifications@gaiiaeducation.org)



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